

August

MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

Dear Directors:

Enclosed please find the transaction report and director's report for the month of August 2010.

The Board meeting has been postponed until 9/20/10 due to no quorum for next Monday.

If you have any questions please feel free to give me a call.

Thanks,

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Transaction Report

8/1/10 Through 8/31/10

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 7/31/10				26,463.82
8/2/10	DEP		meters	Transfer		150.00
8/2/10	4178	River Valley Win Works		Maintenance		-2,257.76
8/2/10	4179	Aulds Electric		Maintenance		-844.00
8/2/10	4180	Karen Edgmon		Contract Labor		-981.50
8/10/10	DEP			Water Sales		1,500.31
8/12/10	DEP			Water Sales		1,636.16
8/16/10	EFT	F H A		Loan		-1,020.00
8/16/10	4181	Karen Edgmon		Rent		-75.00
8/16/10	4182	Dept. Of Finance & Adm.		Sales Tax		-662.00
8/18/10	DEP			Water Sales		2,485.93
8/24/10	DEP		Carroll Electric	Other Inc		236.90
8/24/10	DEP			Water Sales		4,160.77
8/24/10	EFT	Tri Co. Telephone		Utilities:Telephone		-31.93
8/24/10	EFT	Tri Co. Telephone		Utilities:Telephone		-33.89
8/24/10	4183	Leslie Daniels	meter reader	Contract Labor		-200.00
8/24/10	4184	Leslie Daniels	meter reader	Maintenance		-75.00
8/24/10	4185	Ivan Reynolds	water operator	Contract Labor		-1,100.00
8/24/10	4186	Ivan Reynolds	water operator	Maintenance		-30.00
8/26/10	EFT	Carroll Electric		Utilities:Gas & Electric		-21.63
8/26/10	EFT	Carroll Electric		Utilities:Gas & Electric		-101.59
8/26/10	EFT	Carroll Electric		Utilities:Gas & Electric		-2,083.16
8/30/10	DEP			Water Sales		1,184.37
8/30/10	4187	Jasper Post Office		Postage and Delivery		-5.00
8/31/10	DEP			Interest Inc		2.01
		TOTAL 8/1/10 - 8/31/10				1,833.99
		BALANCE 8/31/10				28,297.81
		TOTAL INFLOWS				11,356.45
		TOTAL OUTFLOWS				-9,522.46
		NET TOTAL				1,833.99

MT. SHERMAN WATER ASSOCIATION
Director's Report
For the Month of August 10
Printed: 08/28/10 15:13

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	2,360,700	100.0%
Water Sold to Customers	2,049,910	86.8%
Utility Use(fire,flushing)	0	0.0%
Water Unaccounted For(lost)	310,790	13.2%
Average Use Per Account	6,467	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	12208.44	0.00	0.00	0.00	95.10	879.85
Average	38.51	0.00	0.00	0.00	0.30	2.66
Active	317	0	0	0	317	331
Inactive	18	335	335	335	18	4

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	15,366.18	324
Credit Balances BOM	(882.25)	25
Debit Balances BOM	16,248.43	299
Payments	10,967.54	280
Charges for Services	13,183.39	
Penalty Charges	615.66	51
Adjustments	0.10	2
Total Delinquent EOM (end/month)	3,406.39	26
Delinquent EOM (30-60 days)	737.36	16
Delinquent EOM (60-90 days)	539.79	6
Delinquent EOM (over 90)	2,129.24	4
Credit Balances EOM	(793.70)	18
Debit Balances EOM	18,991.49	305
Balance Due EOM	18,197.79	323
Disconnections	5	
Disconnected & Uncollected	0.00	
New Customers Added	0	

Scribe:	Odie J. Watts	
Date:	August 9, 2010	Time: 5:36 PM – 5:57 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Customers and Guests:

Key	Board Meeting Attendees:
	No customers or guests were present at the meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting was called to order by Jim Bowen, President at 5:36 P.M.
2. Meeting Minutes	Meeting minutes from the July 9 th meeting were reviewed and approved. Motion to approve Calvin Voshell, 2 nd by Ben Szabrowicz with no abstentions
3. Financial and Water Association Director's Report	Transaction reports for the periods July 1 through July 31. Nothing significant contained in the reports. • Paid CNA Surety for book keepers bond. • Filed paperwork to recover funds from bad check written be Jackie Carter. Motion to approve the reports – Calvin Voshell, 2 nd by Ben Szabrowicz. No Abstentions.
4. Water Operator's Report	Ivan Reynolds reviewed the Water Operator's Report for the month of July, 2010: • Talked to ESI and the letter to ANRC is not found by them. ESI resent but it was unsigned. Karen will FAX them a signed copy of the letter. • Anderson cost for a propane tank is \$1250, \$60 for regulator, \$400 for fill up, \$2 to \$3 per foot for pipe, and \$55 per hour for labor. Total is under estimate provided by Pioneer propane. The Board decided to go with Anderson to provide fuel for the well standby generator. • ANRC hasn't made a decision on the request. • Pulled Jackie Carter meter due to bade check. Rechecked Coy Brasel's rental trailers and corrected the doublewide. • Provided line locates for Southern Electric, DisCombs and Sherry Gillespie. Southern Electric will need more line locates as they proceed with their contract. • ESI scheduled the preconstruction conference for the Murray Road Extension for Thursday, August 19 at the Mt. Sherman Fire House at 1:00PM. A motion to approve the report was made by Ben Szabrowicz and 2nd by Betty Stivers. No abstentions.
5. Old Business	▪ Action Item 49: Opened on 3/9/09 for Ivan Reynolds to contact propane suppliers for cost of propane tank to be placed at the pumping stations. He will also contact sources for generator and electrical switching equipment for the pumping stations.

Agenda	Main Points, Conclusions/Discussions, Decisions
	As of 4/13/09 the item will remain open. As of 5/11/09 no change in status. As of 7/14/09 this action item will be placed IN HOLD status as the decision to purchase the generator is still being discussed. No change in status as of 8/10/09. No change in status as of 9/14/09. Item placed on HOLD status until further consideration as of 10/12/09. No change in status as of 11/9/09. This action item is being consolidated with AI55 since both items have to deal with emergency power requirements. Estimates were presented at the 3/8/10 meeting. No change in status as of 4/12/10. Will discuss at the June Meeting. As of June 14 we have a bid. We will do the slab for the generator and money should be appropriated for its purchase. A bid was received from Pioneer Propane but the Board ask that another bid be gotten from Anderson Propane. Board approved purchase of the tank from Anderson on August 9. ▪ Action Item 53: Opened on 7/14/09 for Odie Watts to train meter readers on the use of the camera system to record meter readings. Item remains in work as of 8/10/09. No change in status of 9/14/09. No change in status as of 10/12/09. No change in status as of 11/9/09. No change in status as of 1/11/10. No change in status as of 4/12/10. Hold for July meeting. No change in status as of July 12th meeting. No change in status as of August 9 meeting. ▪ Action Item 54: Opened on 10/12/09 for Ivan Reynolds to contact ESI and discuss the feasibility of continuing the Murray Extension project now that several customers have opted out of the project. No change in status as of 11/9/09. Item is almost complete pending acquirement of easements and decent weather. ESI want to start taking bids for project at the April, 2010 meeting. See new business regarding low bid for the project. Hold for July meeting. See above for status update under Water Operator's Report. As of August 9 meeting still working with ESI and ANRC/ ▪ Action Item 55: Opened on 10/12/09 for Ivan Reynolds to put together a ball park figure for supplying emergency power to the booster pump on Shiloh as a part of the emergency procedures and as noted in the comments of the recent Sanitation Survey. Still in work as of 11/9/09. No change in status as of 1/11/10. Estimates were presented at the 3/8/10 meeting. No change in status as of 4/12/10. Hold for July meeting. See action item 49 for more information. Board approved buying propane tank from Anderson. Will continue to work with Steve Lowder to procure 16x16 piece of property on which to set the tank and generator. ▪ Action Item 56: Opened on 7/19/10 for Karen Edmon to write a letter to Jackie Carter outlining his requirement to pay off his delinquent account or face having his meter pulled. This item was closed as of August 9 meeting ▪ Action Item 57: Opened on 7/19/10 for Ivan Reynolds to purchase and install 14 one inch meters to tighten up leak detection within the system. Item in work as of August 9 meeting. ▪ Action Item 58: Opened on 7/19/10 for Ivan Reynolds to request a bid from Anderson Propane for a 500 gallon filled tank to supply fuel for the emergency/standby well pump generator. Item closed as of August 9 meeting. ▪ Action Item 59: Opened on 8/9/10 for Odie Watts to change Operating Policy to reflect a minimum payment of \$50 plus current month's water usage charges when a customer's account has not been paid in full each month. ▪ Action Item 60: Opened on 8/9/10 for Odie Watts to write a letter to Steve Lowder requesting a 16x16 feet piece of land on which to place a generator and propane tank to supply emergency power to the well pump.
6. New Business	New Business: • Need to change the Mt. Sherman Water Association Operating Policies to reflect a minimum payment due when a customer is behind on payment. (ACTION ITEM). • Write letter to Steve Lowder to request 16x16 feet of land on which to place the emergency generator and propane tank. (ACTION ITEM)
7. Adjournment	Meeting adjourned at 5:57 P.M.

Agenda	Main Points, Conclusions/Discussions, Decisions
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for August 9, 2010 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI49	3/9/09	Ivan will contact propane suppliers for cost of propane tank to be placed at the pumping station.	Ivan Reynolds	5/10/10	CLOSED
AI53	7/14/09	Odie Watts will begin training meter readers on the use of the camera system.	Odie Watts	5/10/09	OPEN
AI54	10/12/09	Ivan will contact ESI and discuss the feasibility of continuing work on the Shiloh Extension project now that several customers have opted out. See new business.	Ivan Reynolds	11/9/09	IN WORK
AI55	10/12/09	Ivan will put together a ball park figure for supplying emergency power to the Booster Pump at Shiloh as part of the emergency procedures and comments made during the sanitation survey.	Ivan Reynolds	11/9/09	IN WORK
AI56	7/19/10	Write letter to Jackie Carter outlining his payment requirements to eliminate his delinquent account.	Karen Edgmon	8/9/10	CLOSED
AI57	7/19/10	Purchase and install 14 one inch meters to tighten up leak detection within the system	Ivan Reynolds	8/9/10	IN WORK
AI58	7/19/10	Get bid from Anderson Propane for tank to feed well pump emergency/standby generator.	Ivan Reynolds	8/9/10	CLOSED
AI59	8/9/10	Change Operating Policy to reflect a minimum payment due when a customer's account is not paid when payment is due	Odie Watts	9/13/10	OPEN
AI60	8/9/10	Write a letter to Steve Lowder requesting a 16x16 piece of land on which to install a generator and propane tank for emergency well pump power.	Odie Watts	9/13/10	OPEN

Transaction Report

9/1/10 Through 9/30/10

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 8/31/10				25,216.71
9/2/10	4188	USPO		Postage and Delivery		-257.60
9/2/10	4189	Ivan Reynolds	water operator	Maintenance		-43.00
9/2/10	4190	Karen Edgmon		Contract Labor		-981.50
9/2/10	4191	Karen Edgmon		Rent		-75.00
9/2/10	4192	Newton County Times		Public Notice		-70.00
9/2/10	4193	Mistler's Furniture		Office		-488.00
9/7/10	DEP			Water Sales		1,510.43
9/9/10	DEP			Water Sales		3,648.59
9/15/10	EFT	F H A		Loan		-1,020.00
9/16/10	DEP			Water Sales		2,834.41
9/16/10	4194	Dept. Of Finance & Adm.		Sales Tax		-734.00
9/16/10	4195	Red Rock Construction	Mt. Sherman/Leak	Contract Labor		-585.00
9/16/10	4196	Jim Culber/Buffalo River Ra...		Maintenance		-100.00
9/16/10	4197	Ivan Reynolds	Low Gap/Leak Gravel	Maintenance		-212.91
9/20/10	4198	Leslie Daniels	meter reader	Contract Labor		-200.00
9/20/10	4199	Leslie Daniels	meter reader	Maintenance		-75.00
9/23/10	EFT	AC Ritter		Utilities:Telephone		-33.89
9/23/10	EFT	AC Ritter		Utilities:Telephone		-33.80
9/24/10	DEP			Water Sales		4,415.32
9/24/10	EFT	Carroll Electric		Utilities:Gas & Electric		-11.96
9/24/10	EFT	Carroll Electric		Utilities:Gas & Electric		-124.80
9/24/10	EFT	Carroll Electric		Utilities:Gas & Electric		-2,200.34
9/27/10	4200	Ivan Reynolds		Contract Labor		-1,100.00
9/27/10	4201	Ivan Reynolds		Maintenance		-30.00
9/28/10	4202	River Valley Win Works		Maintenance		-566.51
9/28/10	4203	Fabri Clean Supply		Maintenance		-1,529.33
9/30/10	DEP			Interest Inc		2.33
9/30/10	DEP		meter deposit	Transfer		75.00
9/30/10	DEP			Water Sales		624.01
9/30/10	4204	Charles Daniels		Refund Of Meter Deposit		-38.11
9/30/10	4205	Steve Lowder		Refund Of Meter Deposit		-29.09
9/30/10	4206	John Otto		Refund Of Meter Deposit		-9.71
		TOTAL 9/1/10 - 9/30/10				2,560.54
		BALANCE 9/30/10				27,777.25
		TOTAL INFLOWS				13,110.09
		TOTAL OUTFLOWS				-10,549.55
		NET TOTAL				2,560.54

Mt Sherman Water Assoc. Board Meeting

Aug 9th 2010

Operators Report

Talked to ESI, the letter to ANRC is not found by them after a search. ESI resent but not signed. Need a signed letter.

Anderson cost for a propane tank is \$1250.00, \$60.00 for Regulator, \$400.00 for fill up, \$2 or \$3 per foot for pipe and \$55/00 per hour for labor.

ANRC Hasn.t made a decision on the request.

Pulled Jackie Carter meter, bad check. Rechecked Coy's Rental Trailers and corrected the Dblewde.

Provided line locates for Southern Electric, DesCombs and Sherry Gillespie. So. Electric will need more line locates as they proceed with thier contract.

ESI scheduled the Preconstruction Conference for the Murray Road Extension for Thurs the 19th of August at the Mt Sherman Fire House at 1 PM.

by Ivan Reynolds, Water Operator